Dickson Process Systems, LLC.
EMPLOYMENT APPLICATION

TO APPLICANT: We appreciate your interest in our organization and assure you that we are sincerely interested in your qualifications. A clear understanding of your background and work history will aid us in considering you for a position that best meets your qualifications and may assist us in the future if employed.

> **PLEASE READ THE FOLLOWING STATEMENTS AND MAKE SURE THAT YOU FULLY UNDERSTAND AND AGREE TO THEIR SIGNIFICANCE BEFORE SIGNING THIS APPLICATION:**

I,_____hereby apply for employment with **Dickson Process Systems**. The facts set forth in my application for employment are true and complete. I understand that if employed, any exclusions or evasive statements on this application or on other company records shall be considered sufficient cause for dismissal.

I understand that **Dickson Process Systems** is hereby authorized to make any verification of my personal history, driving record and financial and credit record through any investigative or credit agencies or bureaus of its choice. I understand that such information is kept confidential and is available to me upon written request, and I agree to release all persons and companies requesting or supplying information in regard to this inquiry from all liabilities.

By accepting a job offer from **Dickson Process Systems**, I agree and give consent to take a physical examination and a drug screen test before beginning work and also be subject to random drug screening during my employment. I understand and agree that refusal to submit to such testing during the period of my employment may result in disciplinary action, including termination.

By accepting a job offer from **Dickson Process Systems,** I agree to abide by the employee and safety rules and policies of **Dickson Process Systems** put forward by its management. I understand and agree that if company property and/or equipment is issued to me by **Dickson Process Systems**, I will be responsible for the same until it is returned to **Dickson Process Systems.`**

I understand and agree that if I am employed with **Dickson Process Systems**, it will be of an **"at will"** basis. I also understand that **"at will"** means that I may resign at any time and **Dickson Process Systems** may discharge me at any time, with or without reason. I also understand and agree that this **"at will"** employment relationship cannot be altered by any written document or verbal statement unless this alteration is specifically acknowledged in writing by a Vice President or higher authority of **Dickson Process Systems.**

I understand that according to federal law all individuals must provide documents which either confirm their identity as a U.S. citizen or confirm their legal authorization to work in the United States. I understand that any offer of employment is contingent on my ability to produce this documentation within the time required by law.

_____   _____   _____
Signature of Applicant   Printed Name of Applicant   Date

WITNESSED BY**:**_____   DATE_____

> **PLEASE ATTACH ALL ADDITIONAL INFORMATION TO THE BACK OF THIS APPLICATION. IF YOU NEED MORE SPACE TO COMPLETE ANY SECTIONS, ADD IT ON A SEPARATE BLANK PAGE.**

PERSONAL INFORMATION

Name _____   Social Security No. _____
    Last   First   MI.

Present
Address _____   Home Telephone (____)_____
    Street   Apt. No.   Cell Telephone (____)_____

_____   Work Telephone (____)_____
    City   State   Zip

Citizenship ☐USA ☐Other_____

VERIFICATION INFORMATION

NOTE: The information in this section is used for verification purposes only. Because it is not used to make a hiring decision, you may omit some or all of this data if you prefer without effecting your status as a candidate for employment.

_____
Date of Birth

Married ☐ Single ☐ If Married, Spouse's Name and Occupation:

Widowed ☐ Divorced ☐ _____

_____
No. of Dependents

EDUCATIONAL INFORMATION

Circle highest level of education you have received:	High School 9 10 11 12	College 1 2 3 4	Grad 1 2
Type of School	Name & Location of School	Graduation Date	Degree/Major
High School			

MILITARY BACKGROUND

NOTE: Attach a copy of your DD Form 214, if applicable. A record of a less than honorable discharge will not automatically disqualify you from consideration as a candidate for employment.

Have you ever served in the military? ☐Yes ☐No	Country? ☐USA ☐Other _____	Are you in the active reserves? ☐Yes ☐No
Date entered Month____Year____	Date Discharged/ Retired Month ____Year____	Rank at discharge Military Branch

MOTOR VEHICLE INFORMATION

NOTE: Lack of driver's license or history of driving violations will not automatically disqualify you from consideration as a candidate for employment.

Driver's License No.	State Issuing Driver License	Driver License Expiration Date

Has your driver's license ever been revoked or suspended?	☐ Yes	☐ No
Has any company ever cancelled your motor vehicle insurance?	☐ Yes	☐ No
Have you ever been convicted of driving under the influence of alcohol or drugs?	☐ Yes	☐ No
Have you ever been convicted of a moving violation within the past 3 years?	☐ Yes	☐ No
Have you ever caused a motor vehicle accident?	☐ Yes	☐ No
Have you been involved in any way in a motor vehicle accident within the past 3 years?	☐ Yes	☐ No
Have you been convicted of reckless driving?	☐ Yes	☐ No

CRIMINAL HISTORY

NOTE: A conviction will not automatically disqualify you from consideration as a candidate for employment.

Have you been convicted of any offense during the past ten years?　　☐ Yes　　☐ No

If yes, please explain below:

WORKER'S COMPENSATION INFORMATION

NOTE: Knowledge of pre-existing injuries allows us to match applicants with jobs which do not exceed their physical limitations, minimize the risk of further injury, and take advantage of second injury funds in certain states. Worker's compensation claims will not automatically disqualify you from consideration as a candidate for employment.

Have you ever filed a worker's compensation claim?　　☐ Yes　　☐ No

If yes, please explain below (Date, Type):

EMPLOYMENT INFORMATION

Position applied for:_____ Date available _____

Rate of pay expected:_____

Are you available to work:　☐ Full-time　☐ Overtime　☐ Part-time　☐ Night Shift

Referred by:_____

ADDITIONAL EMPLOYMENT INFORMATION

Were you previously employed by us? ☐ Yes ☐ No   Are you at least of the age of 18 years? ☐ Yes ☐ No

Have you ever applied with us before? ☐ Yes ☐ No   Mechanical Experience? ☐ Yes ☐ No

Do you have any friends or relatives working for us? ☐ Yes ☐ No   Have you served an apprenticeship? ☐ Yes ☐ No

If yes, please list them: _____

_____   How long? _____ Trade? _____

Except for vacations and holidays, how many days were you absent from work during the past year? _____
During the previous year? _____ Please state reasons for absences:

Have you ever been involuntarily discharged by an employer? _____ If yes, explain:

Are there any experiences, skills, or qualifications which you feel would especially fit you for work with the Company? _____

_____

_____

If applying for a welding position please check the <u>welding processes and positions and material you are certified</u> for.
 Note: please make sure you check if you are certified for CS –Carbon Steel, SS – Stainless Steel … or both.

VESSEL – PIPE WELDERS:

PROCESS			CS	SS	1G	2G	5G	6G
SMAW	(1,4)	6"XXH						
SMAW	(2)	2" XXH						
FCAW	(3)	6" XXH						
GMAW	(5,6)	ROOT 6" XXH						
FCAW	(5)	ROOT 6" XXH						
SAW	(7)	1 ½" PLATE						
GTAW(TIG)	(8)	2" XXH						
FCAW	(9)	STRUCTURAL						
SMAW	(10)	STRUCTURAL						
VISUAL	(11)							

SKID - STRUCTURAL WELDERS:

PROCESS			CS	SS	1G	2G	3G	4G	1F	2F	3F	4F
SMAW	(1,4)	6"XXH										
SMAW	(2)	2" XXH										
FCAW	(3)	6" XXH										
GMAW	(5,6)	ROOT 6" XXH										
FCAW	(5)	ROOT 6" XXH										
SAW	(7)	1 ½" PLATE										
GTAW(TIG)	(8)	2" XXH										
FCAW	(9)	STRUCTURAL										
SMAW	(10)	STRUCTURAL										
VISUAL	(11)											

EMPLOYMENT HISTORY

Give complete name and addresses' of all employers for the last seven years or since high school, whichever is less. Explain unemployment periods between jobs.

Employer Name and Address Telephone No.	Supervisor Name/ Describe Duties	Salary/ Wages	Date From	Date To	Reason for Leaving
1.					
2.					
3.					
4.					

May we contact the employers listed above? _____ If not, indicate which one(s) you do not wish us to contact:

REFERENCES: Please list any Personal / Professional references and how to contact them: